Farmers submit petition to local government through certified mail Governing body publishes notice in local newspaper and posts in 5 locations of the proposed area Governing body acknowledges receipt of petition at the next regular/special meeting Governing body creates ASA Advisory Committee (3 active farmers, 1 area resident, and 1 member of local governing body) 15 days after publication governing body forwards proposal to local and county planning commissions and **ASA Advisory Committee Planning** Commissions/Advisory Committee review (45 days) Governing Body holds Public Hearing after 45 day period Governing Body notifies owners of adoption w/wo modifications or rejection within 10 days

## CREATION OF AN AGRICULTURAL SECURITY AREA (ASA)

- Within 10 days of the creation of the ASA Governing Body files information with the Recorder of Deeds, County Planning Commission and Local Planning Commission.
- Within 10 days of recording Governing Body must notify the Secretary of Agriculture in writing the ASA has been created, provide landowner names, acres, date of governing body approval, date of recording, and copy of the recording document with book and page number.